



Paul R. LePage, Governor

Mary C. Mayhew, Commissioner

Department of Health and Human Services  
 Child and Family Services  
 11 State House Station  
 Augusta, Maine 04333-0011

## Early Notification Form for Youth Transitioning to Adulthood

Early planning is important for youth transitioning to adulthood. Sufficient time is necessary to prepare, for this phase of life. Early notification can allow youth with intellectual and developmental needs to benefit from the assistance, guidance and support of child and adult serving state departments, schools and community supports.

Please understand that completion of this form does not guarantee services or eligibility determination for adult services. This form is not considered a referral but is early notification that a youth with intellectual and developmental needs is 16 or older and may require help transitioning to adulthood.

Please complete this form to notify the Office of Child and Family Services of a youth who is 16 years old with intellectual and developmental needs and who may require assistance transitioning to adulthood. Answer each question below. Please enter a phone number or e-mail address to allow someone from the office of Child and family Services to contact you. The parent or guardian signature is required to allow OCFS to make contact.

Name and address of person Completing form:	
Phone:	Email:

### Youth's Demographics

Youth's Name:	Date of Birth:
Address: City: State: Zip Code:	

Yes "I am the legal guardian of \_\_\_\_\_ and would like to be contacted by the Office of Child and Family Services to discuss their transition to adulthood.

Parent/Guardian name: \_\_\_\_\_ (Please Print)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_ Date: \_\_\_\_\_

**Please Mail or fax to:**  
**Judy Demerchant**  
**Phone: 493-4135 Fax: 493-4168**  
**30 Skyway Drive Unit 100**  
**Caribou Me. 04736**

Form available on the CBH website: <http://www.maine.gov/dhhs/ocfs/cbhs/provider/transition.shtml>